

**UTILISATION CERTIFICATE**  
(For the period ending 31st March 20- -)

1. Title of the Project :
2. Name of the Institution :
3. Principal Investigator :
4. IGSTC Sanction Order No. and date of sanction :
5. Head of account as given in the original Sanction Order :
6. Amount (Rs.) brought forward including interest earned  
, if any :
7. Amount received during the Financial Year (FY) :
- Amount (Rs.)
- Order No. & Date
8. Total amount available for expenditure during the FY  
(Rs.) (S. No 6+7) :
9. Actual expenditure incurred during the FY (Rs.) :
10. Balance amount available at the end of FY (Rs.)  
(S.No. 8 – 9) :
11. Unspent balance refunded , if any (give details of draft) :
12. Amount to be carried forward to the next FY (Rs.) :

Project-in-Charge/PI(s)

Accounts/Finance Officer

Head of the Institution/Industry

Signature  
with seal :

Date :

**UTILISATION CERTIFICATE (2 copies)**  
**(For the period from 1 April 20- - to 31 March 20- -)**

**Project:**

**Name of PI(s):**

**Name of institute/industry:**

Certified that out of Rs.....of loan / grant-in-aid sanctioned during the year ..... in favour of ..... vide IGSTC Award /Order No IGSTC/ ..... Dated ..... and Rs. .... on account of unspent balance of the previous year, a sum of Rs ..... has been utilized for the purpose for which it was sanctioned and that the balance of Rs ..... remaining unutilized at the end of the year has been refunded/returned to IGSTC (vide DD/Cheque No ..... dated .....) / to be adjusted towards the loan/grants-in-aid payable during the next financial year.

Certified that we have satisfied ourselves that the conditions on which the loan/grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that we have exercised necessary checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Project-in-Charge/PI(s)

Accounts/Finance Officer

Head of the Institution/Industry

Signature  
with seal :

Date :

**STATEMENT OF EXPENDITURE**  
For the period from 1 April 20- - to 31 March 20- -

**Project:**

**Name of PI(s):**

**Name of institute/industry:**

**Sanction letter No.:**

**Amount sanctioned as per sanction/award letter/revised sanction in Rs:**

Yr 1	Yr 2	Yr 3	Total

**STATEMENT OF EXPENDITURE (in Rs)**

S No.	Budget Head (strictly as per sanction order)	Amount (funds) available			Expenditure incurred during the FY  IV	Balance as on 31 March 20—  (III-IV) = V
		Released during the FY  I	Carry forward from previous FY, including interest earned, if any  II	Total available funds in the FY  (I+II) = III		
	Total					

Project-in-Charge/PI(s)

Accounts/Finance Officer

Head of the Institution/Industry

Signature  
with seal :

Date :